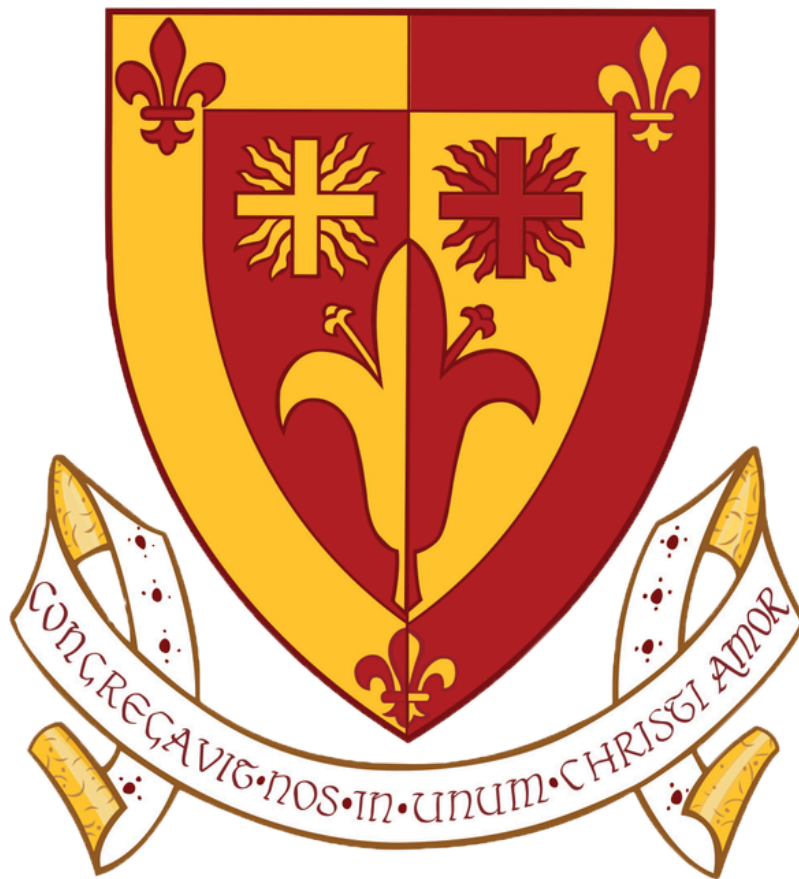


VOLUNTEER WELCOME PACKET



ST. JOSEPH'S FOUNDATION
OF THUNDER BAY

WELCOME!

Thank you for choosing to volunteer with St. Joseph's Foundation Thunder Bay. We are excited to have you! When you volunteer with our organization, you are helping us make a lasting impact in your community.

Volunteers are essential to the work we do and our efforts to make a positive impact in the lives of St. Joseph's Care Group clients, their families, and our colleagues.

Your support with our annual events, campaigns and administration is extremely valuable - we couldn't thrive as an organization without your help!

ABOUT US

St. Joseph's Foundation raises funds to support the purchase of equipment and the funding of programs that are so vital to the care of our clients.

Donations are used to fund medical equipment needs, such as diagnostic tools; client recreational programming & equipment, such as music therapy; and personal client needs, such as assistive mobility devices.

Volunteers are the heart and soul of many of St. Joseph's Foundation fundraising events and donation programs. Volunteer opportunities include event preparation, set-up, signage, auctions, and deliveries!



Location

St. Joseph's Heritage Building
63 Carrie St. Thunder Bay, ON

Office Hours

Monday-Friday, 8:30am-4:30pm

*With the exception of events

MEET OUR TEAM

Our team is here to support you and make your volunteer experience meaningful and enjoyable!



Gail Brescia *President & CEO*

Gail provides strategic leadership and vision for the Foundation. She oversees philanthropy and donor engagement, supports strong governance, and proudly serves as the Foundation's chief ambassador in the community.

Happy to help with: Sharing the Foundation's vision, connecting you to the right people, and celebrating the impact volunteers make in our community.



Sandy Vellinga *Executive Assistant*

Sandy is often the friendly first point of contact at the Foundation. She manages donor relations and gift administration, provides executive-level support, responds to general inquiries, and ensures records and governance documents are handled with care and confidentiality.

Happy to help with: Answering questions about donations, finding the information you need, and making sure things run smoothly behind the scenes.



Jaclyn Woods *Philanthropy Associate*

Jaclyn leads volunteer initiatives and annual giving efforts. She plans and manages signature and third-party events and will be your main point of contact for all volunteer opportunities.

Need to get in touch? Call 807-748-4404 or email Jaclyn.Woods2@tbh.net

Happy to help with: Volunteer opportunities, event details, and making sure you feel supported and excited about your involvement every step of the way.



Norman Proloy Sarkar *Special Events Intern*

Norman assists with both signature and third-party events, and annual giving campaigns.

Happy to help with: Volunteer opportunities and event details.

VOLUNTEER OPPORTUNITIES

CURL FOR CARE



ST. JOSEPH'S
CURL FOR CARE

St. Joseph's Curl for Care is hosted at Port Arthur Curling Club every February. This funspiel raises \$20,000 annually to support the Addictions & Mental Health programs provided by St. Joseph's Care Group.

Our current volunteer opportunities include: Event committee, Event set up, Event auction, Broom & Shoe rental.

GOLF CLASSIC



ST. JOSEPH'S
GOLF CLASSIC

St. Joseph's annual Golf Classic is held at Whitewater Golf Club on Monday August 31, 2026. Marking the 25th anniversary, this tournament raises \$70,000 annually for equipment needs!

Our current volunteer opportunities include: Event preparation, Event setup, Event runner, Event Auction, Lunch delivery.

STEPPING OUT FOR FOOT HEALTH



St. Joseph's Stepping out for Foot Health is held at Intercity Shopping Centre on Sunday, November 1, 2026. This fundraising walk raises \$8,000 annually to support diabetic foot health.

Volunteer Opportunities include: Event preparation, Event setup, Event runner.

BE THEIR SECRET SANTA



St. Joseph Foundations' Be Their Secret Santa is held throughout the month of December, providing gifts to St. Joseph's Care Group clients who are alone during the holiday season.

Volunteer Opportunities include: Donation pick-ups, Gift tagging, Gift assembly, Gift delivery.

ADMINISTRATIVE



St. Joseph's Foundation staff can use assistance throughout the year for a variety of activities, including: Stuffing envelopes for campaigns, Packing kits for addictions and mental health programs, Promotional poster distribution.

FREQUENTLY ASKED QUESTIONS

Q: What should I wear when volunteering?

A: This depends on the activity and/or event. Be Their Secret Santa volunteers are encouraged to wear light clothes in the packing room, however, Curl for Care volunteers are encouraged to wear layers, while Golf Classic volunteers are encouraged to dress for the weather.

Q: I signed up for a shift and realized I will not be able to make it that day. What do I do?

A: Please call the lead staff to inform them of the cancellation. They can be reached at 807-768-4440.

Q: Will I be required to lift heavy objects?

A: It depends what event you will be working on. If you are part of the set-up/take-down crew, there will be heavier objects. We recognize some volunteers may be physically unable to lift heavy objects due to health-related concerns. Please just let one of our staff know, and we can find another task for you to assist with.

Q: If I choose to volunteer for a long period of time in one day, can I bring lunch?

A: You are more than welcome to. However, a lunch or dinner is provided to volunteers that are working an event that surrounds that portion of the day. Ensure you make the Foundation aware of any food concerns.

Q: Will I be volunteering alongside a vulnerable population?

A: Those that are volunteering for Be Their Secret Santa deliveries will be interacting with individuals within the vulnerable population. We provide these volunteers with training to ensure safety for all.

THANK YOU FOR YOUR SUPPORT



ST. JOSEPH'S FOUNDATION
OF THUNDER BAY

Volunteering is the most active way to get involved with your community, so thank you for stepping up to make a difference!

