

ST. JOSEPH'S FOUNDATION OF THUNDER BAY

Recruitment Information for Potential Nominees to Board of Directors and Committees

Points to cover when speaking with potential nominees for Foundation membership on Board or Committees:

1. St. Joseph's Foundation of Thunder Bay is a separate corporation from St. Joseph's Care Group – separate board of directors, mission statement, letters patent, bylaws, policies, etc.
2. Ask if they currently serve on other foundation boards, i.e., Thunder Bay Regional Health Sciences Foundation/ Northern Cancer Research Foundation, United Way, Lakehead University, Confederation College, etc.
3. This is a Foundation of The Sisters of St. Joseph of Sault Ste. Marie who are the Members of the corporation. The Board of Directors of St. Joseph's Foundation of Thunder Bay coordinate and are accountable to the Members for the day-to-day operations and fundraising for the Foundation. All money raised is used for the works of The Sisters of St. Joseph of Sault Ste. Marie in the District of Thunder Bay. Therefore, all money raised is used to support the mission of St. Joseph's Care Group.
4. The Foundation is the 'fundraising arm' for St. Joseph's Care Group, i.e. St. Joseph's Heritage, St. Joseph's Hospital, and Hogarth Riverview Manor, and Sister Margaret Smith Centre.
5. Board members are asked to include St. Joseph's Foundation as one of the charitable organizations to which they donate on an annual basis, as long as they serve on the Board.
6. The Board (and Committees) holds lunch meetings at the Heritage, scheduled from September to June. Members are expected to attend 70 percent of Board meetings as well as serve on a minimum of one committee (Development, Endowment, Planned Giving, Audit, and Nominating).
7. The Executive Director is Gail Brescia. A list of the current Board of Directors is available on the Foundation's website at www.sjftb.net
8. Types of Fundraising:
Activities – St. Joseph's Golf Classic, Curl for Care, Grand-A-Day Draw, Big Split 26 Raffle, and various special events
Other – Newsletters/Appeals to Donors, Memorial Fund, Endowment and Planned Giving, Grateful Client Program.
The Gift Box – gift shops located at Hogarth Riverview Manor and St. Joseph's Hospital
9. Members of the Foundation Board are expected to actively participate in fundraising activities, attend events, and may be asked to approach individuals/businesses for donations.
10. The expected term of office is three years, with a maximum of three terms (nine years).
11. If they are interested in joining the Board or a committee, ask for their CV. It can be submitted to mantylaa@tbh.net, dropped off at the front desk of the Heritage, or mailed to:

Angie Mantyla, Administrative Assistant
St. Joseph's Foundation of Thunder Bay
63 Carrie Street
Thunder Bay ON P7A 4J2